**Dover STLS Training Request Form for 2023/4**

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| **Date of Request** |  |
| **Name Of School/Setting** |  |
| **Training Request** |  |
| **Contact Name** |  |
| **Contact Email Address** |  |
| **Contact Tel No.** |  |

**Dimension (please tick)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Early Years** |  | **C&L** |  | **C&I** |  | **SEMH** |  | **Team Teach** |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Possible number of attendees** | | | |  | | | |
| **Possible number of Sessions** | | | |  | | | |
| **If you have a preferred date/s please enter them here and we will try out best to accommodate.** | | | |  | | | |
| **Preferred Session Times (please tick)** | | | | | | | |
| **Morning** |  | **Afternoon** |  | **Twilight** |  | **Full day** |  |

There is a standard charge for bespoke training set by KCC.

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| For schools: | For EYs Settings: |
| * Hourly rate £120 | * Hourly rate £60 |
| * Twilight rate £170 | * Twilight Rate £85 |
| * Half day rate £280 | * Half day rate £140 |
| * Daily rate £480 | * Daily rate £240 |
| **Team Teach Charges - £30 per person** | |

**Please return completed form to** [**aspensmile@whitfield.kent.sch.uk**](mailto:aspensmile@whitfield.kent.sch.uk)

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| **For STLS Use** | | |
| **Notes:** | | |
| STLS Staff providing training |  | |
| Dates Agreed |  | |
| Charge |  | |
| Confirmation sent to school | **Date** | **By whom** |
| Invoice raised | **Date** | **By whom** |
| Recorded on Training database | **Date** | **By Whom** |